

# How to Find & Keep Volunteers

Plus a BONUS: Volunteer Interest Form

## How to Find Volunteers

1. Ask for help, this is the most obvious but sometimes the hardest
2. Identify passionate participants in the organization and invite them to help
3. Personally reach out to potential volunteers
4. Ask for volunteers for a specific time, a specific place, & a specific purpose
5. Offer a variety of volunteer opportunities, and time commitments
6. Ask volunteers to bring along a friend, or two. Volunteering with friends make the 'job' more enjoyable
7. Be open and warmly welcome new people
8. Listen to new ideas
9. Make volunteering easy
10. Ask past volunteers for names of potential volunteers to reach out to

## How to Retain Volunteers

1. Be nice
2. Be consistent
3. Be honest about time
4. Thank the volunteer in person and publicly
5. Communicate in a timely manner
6. Make a plan of important dates and stick to it
7. Burnout is real, give volunteers a break
8. Set a goal and be open to how volunteers achieve the tasks
9. Appreciate the volunteer for their participation whether it is 10 minutes or 10 hours
10. Show volunteers how their volunteerism helps achieve your organization's goals

# Volunteer Interest Form

## Thank you for offering to volunteer.

Our volunteers are very important to us. We pledge to respect your time and want you to choose what volunteering option works best for you. Please tell us a little bit about yourself so we can best match you to volunteer opportunities within our organization.

TIME: What Days and Times are you typically available:

Days	Time of the Day	Exact Times
Monday	Morning, Noon, Evening	
Tuesday	Morning, Noon, Evening	
Wednesday	Morning, Noon, Evening	
Thursday	Morning, Noon, Evening	
Friday	Morning, Noon, Evening	
Saturday	Morning, Noon, Evening	
Sunday	Morning, Noon, Evening	

TYPE: What type of help are you interested in helping with:

I'm a great helper	I'm crafty	I'm handy	Social Media
Fundraising	Financials	Marketing	Clerical (at home)
I work best alone	I like to team up	Chairperson	Mentoring
My computer skills include (choose all you can help with) : word, excel, google products, web, graphics			
Skills you can share that are not listed:			